The NE Washington Wolf-Livestock Management Grant

Request for Proposals

Revised May 30, 2019

The Washington State Department of Agriculture is pleased to announce a competitive solicitation process to award NE WA Wolf-Livestock Management Grant funds for projects that provide assistance with non-lethal management methods to reduce livestock depredations by wolves in four Washington counties: Okanogan, Ferry, Stevens and Pend Oreille.

Release Date: May 17, 2019

Proposals Due: **July 1, 2019**

No late submissions will be accepted.

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PURPOSE
To create a community-based approach to provide assistance with non-lethal management methods to reduce livestock depredations by wolves in four Washington counties: Okanogan, Ferry, Stevens, and Pend Oreille.

TIMELINE (subject to change)

What	When
Request for Proposals Released	May 17, 2019
Proposals Due	July 1, 2019
Notifications to Applicants	July-August 2019

FUNDING AND DURATION
The Washington State Legislature appropriated $352,000 in the 2020-2022 biennium for the continuation of the Northeast Washington Wolf-Livestock Grant. It is the intent of the Washington State Department of Agriculture to ensure there is a geographically equitable distribution of grant funds within the four eligible counties, Stevens, Pend Oreille, Okanogan and Ferry.

WHO'S ELIGIBLE
Nonprofit community-based collaborative organizations with advisory boards that include personnel from relevant agencies including, but not limited to, the US Forest Service and the Washington State Department of Fish and Wildlife.

GENERAL REQUIREMENTS
 ➤ Expenditures can only for the deployment of nonlethal wolf deterrence resources, including human presence, and locally owned and deliberately located equipment and tools, in any Washington county east of the crest of the Cascade mountain range that shares a border with Canada. Indirect costs, including administrative overhead, are ***not allowed*** as part of your grant request. Indirect costs are costs incurred for common or joint objectives that can't be identified specifically with a particular project, program, or organizational activity – some examples would be information technology; rent; utilities; internet service; general office supplies; and maintenance.
 ➤ Projects must demonstrate there is a need and will clearly make an impact.
 ➤ Projects may start no earlier than July 1, 2019.
 ➤ Grant recipients must have the financial capability to pay project costs up-front, and request reimbursement for grant funds.
 ➤ If you received an award in 2017-2018 all funds must be spent down to $0.00 before you can receive funds for 2019.

GRANT MANAGEMENT
Award Recipients will sign a Grant Agreement with WSDA and must follow all applicable state rules and regulations, including those for insurance coverage, procurement practices, and accounting procedures. In addition, recipients must keep thorough records and source documentation for <u>all</u> expenditures of grant funds and will be required to submit a performance report at project completion. ***Failure to properly manage a grant award may result in the obligation to repay grant funds and/or exclusion from future grant opportunities.***

Reimbursement of Grant Funds: Grant funds will be paid to recipients for approved expenditures on a *reimbursement basis*. All invoices must be submitted with all receipts/source documentation for expenditures.

APPLICATION PROCESS OVERVIEW/SELECTION PROCESS

Projects will be reviewed and selected by the NE WA Wolf-Management Advisory Board. WSDA's role is to ensure projects selected to receive funding are in compliance with state law. The Board will act autonomously from WSDA. Any parameters and processes for project selection, such as funding limits, geographic dispersal of funds, number of projects selected, minimum standards, project thresholds, etc., will not be established by WSDA. Any guidelines used to select which nonlethal deterrence resources projects receive funding will be established at the sole discretion of the board.

Upon receipt of application, WSDA will verify eligibility and then submit all applications to Washington Department of Fish and Wildlife (WDFW) for a comment period of two weeks. WDFW will review all applications as they relate to the Wolf Conservation and Management Plan and provide comments back to WSDA. All applications, with WDFW's comments attached, will then be provided to the NE WA Wolf-Livestock Management Advisory Board for their review and consideration. Scores for each Application will be based on the Scoring Criteria developed by the NE WA Wolf-Management Advisory Board.

APPLICATION SCORING CRITERIA

Project Narrative and Application: Up to 25 Points
Based on history of success, innovation and novelty, accurate and complete application, stakeholders involved.

Work Plan: Up to 40 Points
Based on potential for success, problems addressed, qualifications of the team, existing mechanisms for accountability.

Budget Narrative: Up to 25 Points
Based on cost effectiveness, timeline of fund execution.

Other: Up to 10 Points
Based on area of impact, project vulnerability, number of packs involved, and other board member concerns.

HOW TO APPLY
To obtain the NE WA Wolf-Livestock Management Grant Application go to:
https://agr.wa.gov/services/grant-opportunities/northeast-washington-wolf-livestock-management-grant

APPLICATION INSTRUCTIONS

Cover Page
Organization Name: Provide the name of the organization that will receive funding and manage the project.

UBI#: Provide the organization's Unified Business Identification Number.

Organization Address/City/State/Zip: Please provide all for the organization applying.

List the county(s) in which the project will take place.

List the geographical area(s) where the project will take place.

Contact Name/Title: Provide the contact name and title for the lead on the project.

Board of Directors List of Affiliations: Provide the Board of Directors and their affiliations.

Phone: Provide the phone number for the lead on the project.

Email: Provide the email for the lead on the project.

Grant Request: Provide the $ amount for the funds you are requesting.

Printed Name of Authorized Applicant/Title: Provide the name and title of the individual certifying the application.

Project Narrative
All of the following must be addressed within the text boxes provided.
Project Purpose:
- How will the project address the issue, problem or need?
- Indicate geographic project area and packs involved.
- Description of related activities within the geographic area and how this effort will be coordinated with existing projects.

Work Plan:
- Identify the activities necessary to accomplish your project.
- Indicate who will do the work of each activity.
- Include the timeline for accomplishing each activity. Include start and end dates.
- Provide the project methodology or additional details in narrative form.

Budget Narrative
Below are the available budget category options for your project. Choose all that apply. Provide the dollar amount requested for each budget category and explain how the funds will be used and why they are necessary.
- **Supplies**: Supply costs for contractors should be included under "Contractual."
- **Equipment**: Items with a useful life of more than one year and an acquisition cost of $10,000 or more must follow the State Procurement rules.
- **Contractual**: Services to be provided under a contract. The State Procurement rules must be followed.
- **Travel**: Ground transportation, lodging, meals, and mileage. Travel rates may not exceed the reimbursement rates allowed by Washington State and the Federal government. For these rates, please view Travel and Reimbursement Rates. Travel costs for contractors should be included under "Contractual."
- **Other**: Includes all other costs. "Other" costs for contractors should be included under "Contractual."