The Washington State Department of Agriculture established a Convenience Contract through a competitive solicitation under DES, ITPS Master Contract No. 08215 for the following services on an “as needed basis”:

- Category A: Business Analyst (BA)
- Category B: Project Manager (PM)
- Category C: Software Developer (Dev)

This procurement is for Business Analyst services and is only available to vendors who have been awarded a convenience contract through WSDA procurement K2610.

The results of the competitive process to-date has established good collaborative resources for current and ongoing needs while improving WSDA’s ability to quickly get consultants working. Since BA, PM, and Dev services are more often than not sourced from the same vendors, consolidating the availability of all three services makes good business sense. It is the intention of WSDA to reduce redundancy and effort expended by the contractor community to contract for services.

Streamlining serves the best interest for the state of Washington by simply reducing the time to secure a contract for specific services. The established two-tier process allows quicker and easier accessibility to contractors. WSDA contemplates awarding a contract that was competitively procured through DES ITPS Master Contract No. 08215 for On-Demand Business Analysts (BA), Project Managers (PM), and Software Developer (Dev) services.

This procurement is soliciting vendors to provide a Business Analyst (BA) with a strong IT background to assist with the development of two projects within the Pesticide Management Division: 1) driving the rebuild of the Licensing and Recertification Program’s archaic database, PM Licensing and 2) analysis for incorporation of computer based testing services into the new PM Licensing database. The contract will be issued on or about April 15, 2020 for twenty-four (24) months with extensions for up to three (3) years. It was posted as a closed solicitation to the vendor community on the WSDA convenience contract through WEBS.

Vendors interested in competing for future convenience contracts with WSDA are encouraged to keep registration up-to-date in WEBS at https://pr-webs-customer.des.wa.gov/ so automatic notification will be received when this convenience contract is rebid at a later date.

For questions, contact:

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