

COVID-19 Check-In Meeting Notes
Tuesday June 30, 2020

Participants: ~75 participants

Agenda

Schedule: Tuesday's General Updates Weekly in July – Moving to Twice-monthly in August; New Contractor Only Twice-Monthly Meetings will begin July 10th

Emergency Management Update: Randy & Erin & SEOC

Governor's Office Update: Katie Rains

General Updates: CSFP July Racial/Ethnic Data Collection; TEFAP DHD resubmitted; Client Intake Flexibilities – EFAP, TEFAP, CSFP; State Capacity for WSDA FA Contractors and Subcontractors - HAH Rebate Program & Grant Application; Future Funding – EFAP mid to end of July

Questions, Feedback and Clarifications – YOUR Time

Tuesday July 7 @ 9:00 am – General updates

Updates

Schedule: Starting in July we will continue Tuesday's General Update Meetings and then starting in August, we'll go to twice monthly. Sending invites for the month of July tomorrow. In July, we are moving to contractor only meetings twice monthly on Friday's. We'll send invites to contractors for those meetings tomorrow. The 1st contractor only meeting will be 7/10. FA advisory committee and WFC will be 7/17 starting at 9am.

Katie Rains: Funding from the state workforce board has made available to county workforce boards for dislocated workers – some can be available for food banks for temporary staffing. Roughly 440 National Guardsmen across the state in food banks; approx. one more month until those missions are completed. Still getting supplies out, as they become available: hand sanitizer, bleach/disinfectants, gloves, and masks.

Kim Eads:

- CSFP program; the Racial/Ethnic data collection has been delayed until July. Emails going out today regarding the process.
- TEFAP DHD resubmitted for Whatcom, Franklin, Chelan, Douglas, Skagit, Benton, Pierce, King, Okanogan, Yakima, and Snohomish. Only approving in limited cases for 2 weeks each time. Exemption possible (July 2 - July 16) for DHD counties pending approval from USDA
- The 400% TEFAP Income Guidelines have been approved by USDA. The English client intake versions should be available on the website tomorrow. Working on getting translated versions on our site by mid-July.
- State Capacity Grant; totaling \$500,000. Split between SFY20 & 21. First portion went toward the HAH rebate. Second portion; some going to HAH for another round. Application process 7/1-7/15. These will be available on our webpage tomorrow.
- Additional EFAP funding mid-end of July.
- Intake flexibilities: imperative to have accurate counting for long-term data collection. Will aid in determining future needs as client need continues.

- **Effective July 1, 2020, TEFAP Income Eligibility Guidelines will be at 400% of the poverty rate**
- New TEFAP Income Guidelines (PUB 445) will be available on our webpage by July 1, 2020
- Translations: Spanish, Russian, Ukrainian, Vietnamese, Somali, Korean, and Chinese (simplified) – may not be ready by July 1, 2020
- TEFAP Client Intake Forms will be updated and on our webpage by July 1, 2020
- Regardless of COVID-19 flexibilities, **TEFAP is ALWAYS a self-declaration program**
- TEFAP Client Intake Forms may be considered for modification with prior approval
- Addresses are required for new clients only. Individuals who are homeless are not required to provide an address (note homeless on the form or the sites address)
- TEFAP Proxy Form is allowable
- Volunteers and/or staff may enter client data on the required forms on behalf of the client
- Keep in mind that previously ineligible people may be so now due to a change in their anticipated income such as reduced work hours or furloughs and unpaid sick leave
- **EFAP Clients Intake: Contractor's may issue the following flexibilities thru June 30, 2021:**
 - Reporting of Age Categories is optional unless required by Contractor to meet other funder requirements. *Please continue to submit age categories if you are collecting it for other purposes
 - Existing Clients will not be required to complete new client intake information for our program reporting purposes
 - Many choose July as the start of the new client count but you may also use other start dates (check with your contractor) as long as you continue to report new and returning clients each month
 - Reminder: EFAP does not technically require “proof” or documentation of client information nor does it specify what type of information is required.
 - Organizations have varying degrees of requested client information for a variety of programs. You have flexibility.
- **July 1, 2020 EFAP Client Counts return to include:**
 - New Clients (Individuals in Household)/Households
 - Returning (duplicate) Clients/Households

Comments:

- David Bobanick: FYI: Link to new capacity rebate form will be live tomorrow at 8:00 AM: <https://www.harvestagainsthunger.org/refrigerated-capacity-grants/>
- The age collection will remain unnecessary through 6/30/21
- One cannot ask any questions or use any income guidelines for NW Harvest food. Also for Food Lifeline food.