Welcome!

Final Report and Closeout

- Contract period ends June 30, 2022
- Final report
- Final invoices due July 11, 2022
- Current insurances and registrations

June 10, 2022

Topics:

- Final report
- Final invoices due July 11, 2022
- Current insurances and registrations
Flexible Funding Grants Program

Final Report

☐ When: June 30, 2022

☐ Quotes/stories/photos: Include multiple high-quality pictures, and stories and quotes that illustrate the impact of your awarded project.

Flexible Funding Grants Final Report

Due by June 30, 2022 to foodassistancegrants@agr.wa.gov

Agency overview
Agency name: ___________________________ Date incorporated: ___________________________
Person filling out this form: ___________________________ Email: ___________________________

Quotes, stories, and/or pictures related to project implementation and impact:

Use high-quality, well-lit photos and use WSDA-provided photo release form if faces are visible.

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Washington State Department of Agriculture

Food Assistance
PO Box 42560
Olympia, WA 98504-2560
foodassistance@agr.wa.gov
Final Report

- Household data:
  Continued from Progress Report

- Final Outcomes:
  List multiple accomplishments associated with your project. What is the impact of these accomplishments on the community?
Final Report

Project Beneficiaries:
- Final estimated number of community members benefitting from this project and justification for this number:
- Financial/spending update:
  - Uncompleted project aspects (if any):
  - Unspent funds (if any):

Beneficiaries
- Besides households served.

Finance and spending updates
- Tip: There should be no surprises on your final report. Uncompleted project aspects and/or unspent funds should be communicated to WSDA asap.
Flexible Funding Grants Program

Final Report

Challenges, recommendations, comments

To help make this program better in the future.

Over $50,000 Projects

Including = $50,000 projects.

Please don’t skip this section!

Submit to:

foodassistancegrants@agr.wa.gov
Due June 30, 2022
Flexible Funding Grants Program

Closeout

- Final invoices: July 11, 2022
- Current insurances
- Current SAM + Secretary of State registrations
- Audits (relevant to period of performance)
- Annual equipment inventory report
Flexible Funding Grants Program

Twice Monthly Info Sessions
Fridays 1:00-1:45pm

Final Report and Closeout

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June 10, 2022

Thank you!