**ORGANIC SYSTEM PLAN – HANDLERS AND PROCESSORS**

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>Certification Number:</th>
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<table>
<thead>
<tr>
<th>Name of Individual Completing this Form:</th>
<th>County:</th>
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**Section B. Receiving – Incoming Organic Products and Ingredients**

NOS 205.103, 205.270, 205.272

- Not Applicable – No organic products are handled or stored (e.g. Brokerage and Marketing Companies)

1. How are organic crops, products, and ingredients received at your facility? Check all that apply.

   - [ ] Burlap bags
   - [ ] Bulk trailer
   - [ ] Drums
   - [ ] Bins
   - [ ] Totes
   - [ ] Other (specify):
   - [ ] Wholesale boxes
   - [ ] Retail packages

2. What receiving/shipping documents accompany incoming organic products? Check all that apply.

   - [ ] Organic certificate
   - [ ] Transaction certificate
   - [ ] Bill of lading
   - [ ] Field ticket
   - [ ] Clean truck / equipment affidavits
   - [ ] Invoice
   - [ ] Purchase order
   - [ ] Scale ticket
   - [ ] Certificates of analysis
   - [ ] Contracts
   - [ ] Other (specify):

3. How are organic crops, products and ingredients distinguished from non-organic products on receiving documents?

   1. Is an internal lot code assigned at the time of receipt of organic crops or products?  
      - [ ] Yes  
      - [ ] No

      1a. If “Yes,” describe the lot code system.

   2. Describe how your company ensures incoming organic crops, products, and ingredients are protected from contamination of prohibited substances and commingling with non-organic products.
3. Are incoming organic products or ingredients stored before processing or packaging?  

☐ Yes  ☐ No

3a. If “Yes,” complete the table below with the details regarding storage of incoming products and ingredients.

<table>
<thead>
<tr>
<th>Incoming organic product or ingredient</th>
<th>Location and name of storage area</th>
<th>Type and capacity of storage</th>
<th>Is area dedicated to organic products only?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apples</td>
<td>Room 1, 2, 6</td>
<td>Controlled Atmosphere, 1000 bins</td>
<td>yes</td>
</tr>
<tr>
<td>1.</td>
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<td>2.</td>
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<td>4.</td>
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<td>5.</td>
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