**Business Name:**  **Reg No:**

Office use only

To meet your registration needs, submit your complete application at least 3 ½ months before you wish to market your input material as a registered organic input material.

The forms noted within this application can be found on our website: <https://agr.wa.gov/departments/organic/input-material-registration/forms-and-applications>

Alternatively, if you would like hard copies of any materials mailed to you, contact our office by phone at: (360) 902-1805 or by email at: [organic@agr.wa.gov](mailto:organic@agr.wa.gov).

# Contact Information

Contacts are people who might represent your business during the registration process. Contacts must be approved to discuss confidential business information regarding your organic input registration.

Each business must have a single primary contact, this is the person to whom correspondence will be directed.

1. Who is the primary contact (the person to whom correspondence should be sent) for your business?

First name:  Last name:

Mailing address:

City:  State:  Zip:

Phone number:  Email:

1. How would you like to receive correspondence regarding organic input registration? (Choose only one)

By email  In the physical mail

1. Who is the fiscal contact (the person to whom invoices should be sent) for your business?

Same as the primary contact

First name:  Last name:

Mailing address:

City:  State:  Zip:

Phone number:  Email:

1. Complete a [Contact Information](https://cms.agr.wa.gov/getmedia/b7325d1b-8af0-4011-852e-753a42678a68/2515_organic_contact) form for any additional contacts who are approved to discuss confidential business information regarding your organic input registration.
2. Does your business have a website?

Yes:

No

**Business Name:**  **Reg No:**

Office use only

# Product Summary

1. Provide a list of the products you would like to be considered for organic registration.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Product name | Type of product (Check only one\*) | | | | | | | | |
| Crop Production Aid | Disease and Pest Control | Fertilizer and Soil Amendment | Livestock Feed | Livestock Health Care | Livestock Production Aid | Processing and Handling | Processing Pest Control | Processing Sanitizer and Cleaner |
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\* If you would like a product to be listed for more than one product type, you must submit a separate product application and fee for each product type

1. Complete an [Organic Input Material Product Application](https://cms.agr.wa.gov/getmedia/6f07a645-094a-4e77-9ee3-e0c4c0e53f45/2289-Organic-Input-Product-App) for each product listed above

**Business Name:**  **Reg No:**

Office use only

# Registered Operator Agreement

Businesses registering input materials for use in organic agriculture must:

1. *Fully comply with all applicable regulations in accordance with Washington State Chapter 16-160 WAC - Registration of Materials for Organic Food Production.*
2. *Supply WSDA Organic Program with all information required to verify compliance with the National Organic Program Rule [WAC 16-160-130(3)].*
3. *Permit the WSDA Organic Program or its representative to conduct: Inspections of facilities where products or its materials, inputs, or ingredients are stored, produced, manufactured, packaged, or labeled; Inspection of records related to the sales, storage, production, manufacture, packaging, or labeling of the product(s), materials, inputs or ingredients; Taking of samples of product(s), materials, inputs or ingredients. These inspections may be announced or unannounced at the discretion of WSDA Organic Program [WAC 16-160-180].*
4. *Maintain sufficient records to verify that the materials comply with the standards of the National Organic Program for not less than six (6) years beyond their creation [WAC 16-160-190].*
5. *Submit to WSDA Organic Program the applicable fees as described on the most current fee schedule [WAC 16-160-200].*
6. *Immediately notify WSDA Organic Program about any changes to information provided in an initial or renewal application. This information includes, but is not limited to, material formulation, ingredient suppliers, manufacturing facilities or processes, labels, and contact information [WAC 16-160-160].*
7. *Refrain from representing any registered material as “certified organic” [WAC 16-160-210].*

By printing your name below and submitting this form you attest you are an authorized representative of the business noted above and have reviewed and understand the requirements for organic registration.

Print name:

Title:       Date: