



Organic Input Manufacturing Facility Information – WSDA Organic Program

Contamination and Commingling

4. Fully describe the procedures in place at this manufacturing facility to prevent the contamination and comingling of organically approved ingredients and products with prohibited materials. Include details on ingredient verification procedures and preventative practices during ingredient receiving, manufacturing, and shipping. *Attach additional sheets of paper if needed.*
 Not Applicable, Only materials approved for use in organic production and handling are manufactured at this facility.



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Recordkeeping

5. Identify the types of records maintained by the manufacturer for organic input material production.

- | | |
|--|--|
| <input type="checkbox"/> Dates of Production | <input type="checkbox"/> Final Product Inventory Records |
| <input type="checkbox"/> Ingredient Inventory Records | <input type="checkbox"/> Invoices/Bill of lading |
| <input type="checkbox"/> Lot Identification and Tracking Records | <input type="checkbox"/> Material Formulations |
| <input type="checkbox"/> Material Safety Data Sheets | <input type="checkbox"/> Packaging Documentation |
| <input type="checkbox"/> Purchase Orders | <input type="checkbox"/> Receipts |
| <input type="checkbox"/> Sample and/or Laboratory Analyses | <input type="checkbox"/> Shipping Documents |
| <input type="checkbox"/> Storage Documentation | <input type="checkbox"/> Storage Documentation |
| <input type="checkbox"/> Transportation Documentation | |
| <input type="checkbox"/> Other: _____ | |

Chapter 16-160-190 WAC requires records to be maintained that are sufficient to verify the materials are approved for use in organic production and handling. This chapter also requires all records be maintained for six years.

Flow chart

6. Attach a schematic product flow chart to illustrate the manufacturing of the product at this facility. *This chart must: Show the movement of the organic material, from incoming/receiving ingredients, through manufacturing, packing, and storage, to outgoing/shipping, identify all equipment and storage areas associated with the organically approved material, in the event that there are multiple manufacturing locations, please provide a flow chart for each facility.*