



Quick Facts: Business License Requirements

For most businesses in Washington State, a business license is required. The Business Licensing Service issues Unified Business Identifier (UBI) numbers, as well as specialty licenses. WSDA Organic Program must verify the legal status of operations seeking certification and ensure that proper licensing is in place.

Visit BLS Website

Determine which licenses your business needs with the Business Licensing Wizard:

<https://bls.dor.wa.gov/licensing.aspx>

This tool will walk you through the application process and any specialty endorsements required for your business.

Apply for a License

File an application to:

- ◆ Get a state business license or UBI number
- ◆ Change business ownership
- ◆ Change/add business location
- ◆ Register/change a trade name
- ◆ Hire employees
- ◆ Change unemployment or industrial insurance coverage

Specialty Endorsements

Certain businesses also require specialty endorsements. These include, but are not limited to:

- ◆ Egg handler/dealer
- ◆ Minor work permit
- ◆ Nursery retailer/wholesaler
- ◆ Seed dealer
- ◆ Weights and measures

Depending on the license additional fees may apply.

Step 1

Step 2

Step 3

Business License Requirements

When reviewing applications for organic certification, WSDA Organic Program:

- ♦ Verifies Washington State Unified Business Identifier (UBI) when applicable.
- ♦ Reviews specialty endorsements as they apply to your work.
- ♦ Confirms businesses are operating under their name as listed on the business license or a registered trade name

Additional permits, certificates, or licenses may also be required based on your products and services.

Additional Resources

Washington Administrative Code 458-20-101, Tax Registration and Tax Reporting

<http://app.leg.wa.gov/WAC/default.aspx?cite=458-20-101>

Washington State Business Licensing Services

<http://bls.dor.wa.gov/>

Handbook for Small and Direct Marketing Farms

<https://agr.wa.gov/departments/business-and-marketing-support/small-farm/greenbook>



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Updated July 2019