



## Commodity Supplemental Food Program (CSFP) Notification of Eligibility Determination

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

**You are eligible to participate in the Commodity Supplemental Food Program (CSFP) Program,** effective \_\_\_\_\_. Your initial certification period is 12 months. You shall pick up/receive your CSFP package at the following location and time:

\_\_\_\_\_.

**You have been placed on the waiting list.** When space becomes available, you will be notified.

**You have been found ineligible to participate in CSFP for the following reason(s):**

Do not meet the age requirement of 60 years of age or older

Do not reside in Washington State

Do not reside in the CSFP service area

Do not meet income requirements

Other: \_\_\_\_\_

**If any of the above changes, you may reapply for services.**

**If you or your caretaker do not agree with this decision and wish to appeal, you may request a fair hearing by making a clear expression, in writing or verbally, to the state or local agency official within 60 days from the date of this notice.**

Contractor: \_\_\_\_\_

WSDA Food Assistance  
1111 Washington Street SE, 2nd Floor  
PO Box 42560  
Olympia WA 98504-2560  
(360) 725-5640

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Participants who are denied benefits at initial certification, participants whose certification period has expired, or who become categorically ineligible will not continue to receive benefits while awaiting the decision on their appeal.

\_\_\_\_\_  
Agency Staff Contact

\_\_\_\_\_  
Title

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer> or at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410  
Fax: (202) 690-7442; or  
Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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