



Washington  
State Department of  
Agriculture

Hemp Program  
PO Box 42591  
Olympia WA 98504-2591  
[hemp@agr.wa.gov](mailto:hemp@agr.wa.gov)

CASHIER USE ONLY

8250

## Hemp Harvest Inspection / Sampling Request

**Hemp Inspection Fee is \$200.00 plus time and mileage.** Invoicing will be done at a date determined by WSDA. Note: The THC Testing Fee is separate from the Inspection Fees

Requester Name:			
Contact Number:		License Number:	
Registered Grower Name:			
Registered Business Name (if applicable):			
Grower Phone:		Grower Email:	
Intended for human consumption? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown			
Voluntary Testing for Non-approved Pesticides, Mycotoxins, and Heavy Metals: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Grow Area Type: <input type="checkbox"/> Field <input type="checkbox"/> Greenhouse		Number of Fields /Greenhouses:	
Source of Seed — Business Name:			
Address:		City:	State: Zip:
Total Acres or Square Feet of Hemp Grown to be Sampled:			
Estimated Acres or Square Feet Planned for Harvest:			
Estimated Harvest Date:			
Field /Lot ID Number:		Important: This ID must be the same ID at the same location licensed by WSDA	
<b>Fields that have different addresses need to have a separate form.</b>			
Field Location Address:			
Coordinates — Latitude:		Longitude:	
From approximately center of field or door of greenhouse, in decimal format (for example, 45.123456 -123.456789)			
Written Description — Describe the location of the field to be sampled so that the growing area is apparent from visual inspection of the premises and is easily identifiable from other fields:			

Applicants must comply with 16-306-50 WAC and 16-306-140 WAC.

Hemp THC testing fees are covered under 16-306-160 WAC.

Voluntary testing for human consumption is covered under 16-306-100 WAC.

## Hemp Harvest Inspection Request — Mapping Instructions

You are required to provide WSDA a photographic aerial map of all growing location to assist WSDA with identifying correct areas. These instructions outline required map contents. A sample map with the required elements is shown on the following page. To create your map, you must use the WSDA Hemp Location Reporting tool.

1. Go to <http://bit.ly/HempReporting>.
2. Enter the address where you plan to process hemp in the **Address Search** box at top right.
3. Use the **Draw** tool at bottom left (palette icon, see Figure 1) to indicate all fields, storage, and/or processing locations. The Circle or Extent (rectangle) modes can be used to outline, or the Freehand polyline (squiggly line) can be used to draw free-hand. Scroll down to see options available; use "Undo" to clear the last action performed as necessary, or "Clear" to delete everything and start over.
4. Use the **Text** option (letter A on Draw tool) to enter the following:
  - The complete address (only one address per map)
  - The nearest crossroad, if not visible on the map
  - All entrances to the farm, building(s) or address should be labeled with an "E"
  - Field ID/Lot ID #

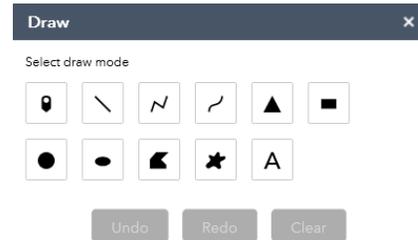


Figure 1 - Draw Tool

5. Use the **Point** option (first item on Draw tool) to pin the approximate center of your fields and storage areas, etc.
  - Note the DECIMAL DEGREES at the approximate center of each field (shown at very bottom left of screen)f
  - Use the Text option to enter the decimal degrees of the approximate center of the fields, greenhouses, etc.
6. Use the **Print** tool on the bottom left OR your browser's print button to print your completed map.
7. Attach completed map(s) to your application. Each map should be in color and a full page. All markings on the map should be easy to read. **All information included on the map should be consistent with the rest of your application.**

If you need more information, contact [hemp@agr.wa.gov](mailto:hemp@agr.wa.gov).

# Map Sample

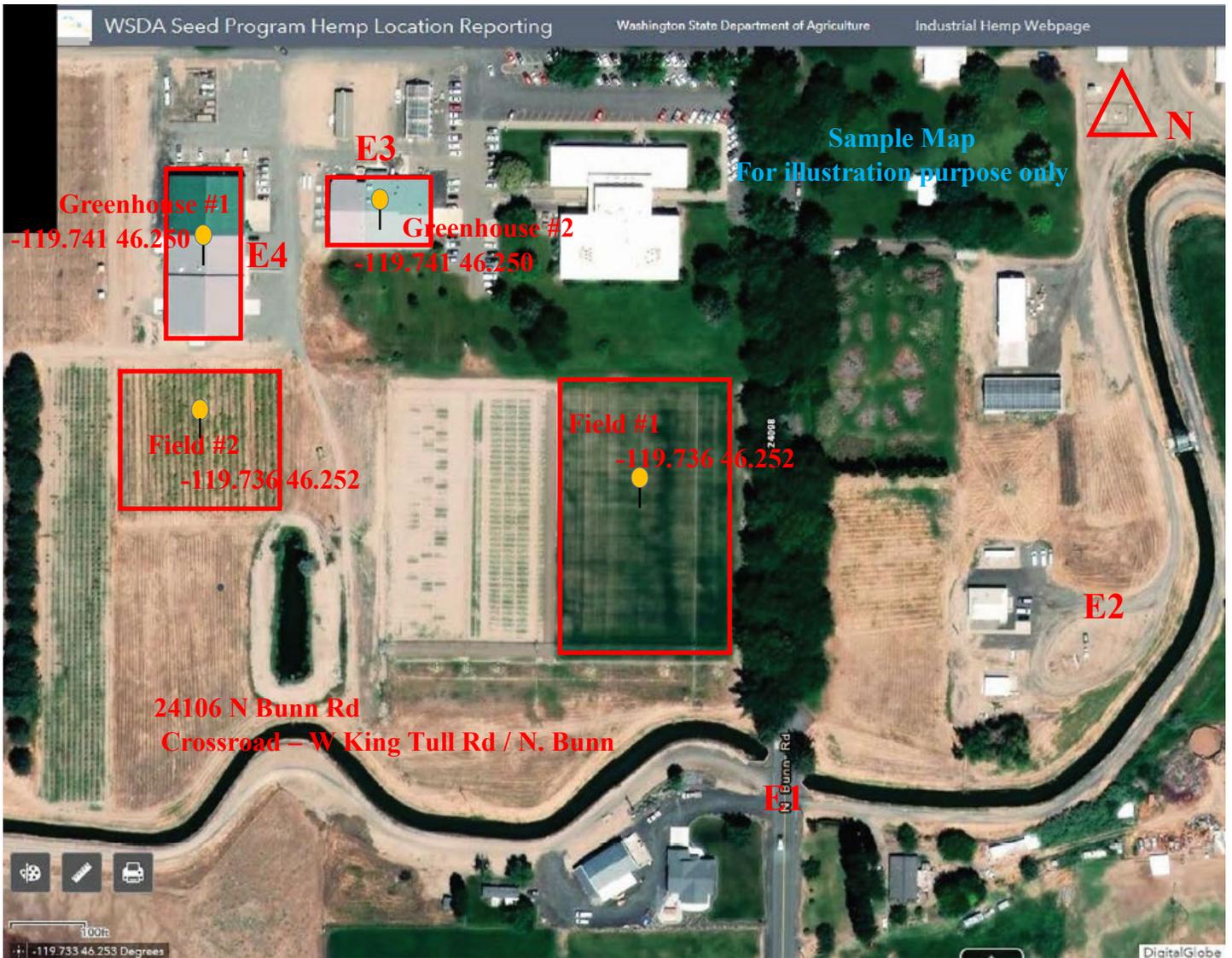


Figure 2 - Sample Map with required elements