



Hemp Program Complaint

Assigned To: _____

Date Assigned: _____ Closed: _____

Tell Us About Yourself			
Name of Person Making Complaint	Hemp Production License #	Date	
Mailing Address of Person Making Complaint	City	State	Zip Code
Email Address	Home Phone Number	Work Phone Number	

Tell Us About the Business or Person Your Complaint Is About			
Name of Business or Person Complaint Is About	Hemp Production License #	Date	
Address of Business or Person Complaint Is About	City	State	Zip Code
Home Phone Number	Work Phone Number		

Tell Us About the Nature of Your Complaint

Please furnish photocopies of any documents you have in your possession, such as: contract, security agreement, warranty, bill of sale, canceled check, receipt, correspondence, advertisements, or any other pertinent information.

WSDA Use Only			
Inspector Comments			
Hours Expended	Miles Expended	Outcome	
Date Closed:	Complainant Notified By Inspector: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Information collected by WSDA becomes a public record and may be disclosed unless exempted by federal or state law.

Hemp Production Program Framework

Has the operation been verified as Hemp?

No

Yes

AAG and Law Enforcement

WSDA

- Complaint should be submitted to AAG for review and disposition
- If the AAG recommends the complaint be forwarded to Law Enforcement the Liquor and Cannabis Board (LCB) is the first option
- WSDA will assist Law Enforcement with any information requested

- WSDA will make first assessment of Hemp complaints
- WSDA's response will depend on factors such as:
 - Resources & staff availability
 - Nature of complaint
 - Severity of issue
- WSDA may refer complaints to Law Enforcement
- WSDA will notify complainant when unable to respond to a complaint and document basis