



Washington  
State Department of  
Agriculture

Livestock Identification Program  
PO Box 42591  
Olympia, WA 98504-2591  
(360) 902-1855  
[livestockid@agr.wa.gov](mailto:livestockid@agr.wa.gov)

Cashier Use Only

3104

## Special Sale Application

Please complete this form to apply for a special sale permit to sell livestock. Any livestock market, producer, business or any affiliated youth group (4-H/FFA) consigning cattle in a special sale needs to apply for a permit ([RCW 16.65.420](#), [WAC 16-610-140](#)). **WSDA must receive this application, accompanied by a \$50.00 non-refundable application fee, 15 days prior to the date of sale to be considered.** The application fee is not required for youth affiliated groups (4-H/FFA). If you have questions, please call (360) 902-1855.

☐ Producer ☐ Livestock Market ☐ Breed Association (may require verification) ☐ Youth Sale

### Applicant

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Sale

Name of Livestock Sale: \_\_\_\_\_  
Type of Livestock Sale: \_\_\_\_\_  
Number of Cattle: \_\_\_\_\_ Horses: \_\_\_\_\_  
Date of Sale: \_\_\_\_\_ Time: \_\_\_\_\_  
Location of Sale: \_\_\_\_\_ City: \_\_\_\_\_ Premises ID: \_\_\_\_\_  
Sale is requesting: ☐ WSDA Brand Inspector ☐ Transactions to be reported in ECTR \*  
Veterinarian, Dr. \_\_\_\_\_, telephone \_\_\_\_\_ has  
been contacted and has agreed to service the special sale being held at a public livestock  
market on the above date in accordance with the animal health requirements of the  
Department of Agriculture ([WAC 16-604-025](#)).

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Electronic Cattle Transaction Reporting System is open to producers who have a license to use it and who have 840 RFID tags in their cattle.  
Transactions to be reported in ECTR are required to be reported within 24 hours

### Method of Payment

☐ One Time Payment ☐ Check/Money Order (payable to WSDA) \*\*

We no longer process credit card payments manually. An ePayment link will be emailed for secure payment via eCheck or credit card. Payments are due within one week to avoid cancellation.

Email: \_\_\_\_\_

\*\* Checks returned by the bank will be charged a handling fee of \$25.00. ([RCW 62A.3.515](#) and [RCW 62A.3.520](#))

Cancellation Policy: Sale cancellation must be made at least 24 hours prior to the sale to avoid additional fees.

### Office Use Only

This special sale permit has been approved by:

Livestock Inspector Assigned: \_\_\_\_\_ Permit Number: \_\_\_\_\_

LID Program Manager: \_\_\_\_\_ Date: \_\_\_\_\_