



Washington
State Department of
Agriculture

Food Safety Program
PO Box 42560
Olympia, WA 98504-2560
(360) 902-1876
fssanitarycerts@agr.wa.gov

DEPARTMENT USE ONLY
4101

Request for Export Sanitary Certificate

Contact Name:	Contact Number:
Email:	Date Submitted:

Number of Originals Requested (\$75 per Original): _____ Scanned copy requested: Yes No
Country Shipping To: _____

Type of Certificate Requested (See [WSDA Food Safety Export Certificates](#) website for examples)

- | | |
|---|--|
| <input type="checkbox"/> Public Health & Sanitary Certificate – <i>Example 1</i> | <input type="checkbox"/> Certificate of Sanitation – <i>Example 4</i> |
| <input type="checkbox"/> Sanitary Certificate – <i>Example 2</i> | <input type="checkbox"/> Certificate of Free Sale (Dietary & Nutritional Supplements) – <i>Example 5</i> |
| <input type="checkbox"/> Certificate of Sanitation and Free Sale – <i>Example 3</i> | |

WSDA License Number:	
Processing Plant Name:	
Physical Address:	
City, State, Zip:	
Product Information to appear on certificate (attach additional information if necessary)	
Mail Certificate To Company: Contact Name: Email: Address: City, State, Zip:	Billing Address <input type="checkbox"/> Billing address same as certificate mailing address. Company: Contact Name: Email: Address: City, State, Zip:
Shipping Method	
<input type="checkbox"/> USPS Certified (This is the default if no other options are selected) <input type="checkbox"/> FedEx / UPS (FedEx / UPS will not deliver to a PO Box)	
<input type="checkbox"/> USPS Non-Certified (Lost or misplaced documents will not be replaced) For FedEx or UPS, please include a pre-made shipping label	

Email request to fssanitarycerts@agr.wa.gov. If you have questions please contact us at (360) 902-1876.

Invoice for Export Sanitary Certificate

Once your request has been processed, this form will become your Invoice. Please include your payment for the **Invoice Amount*** along with this form, and note the **Certificate Number** on your payment. Payments not received within 90 days of the **Mailed Date** will result in non-processing of future Certificates.

Invoice Date	Certificate Number	Invoice Amount	Reviewer	Date Denied
Comments				

*All fees are non-refundable. Checks returned by the bank will be charged a handling fee of \$25.00. ([RCW 62A.3.515](#) and [RCW 62A.3.520](#))